



**New World Celts - Sarasota Chapter Presents**  
***3rd Annual Sarasota Celtic Music Festival™***

**We look forward to your participation Saturday, October 27, 2018**

**Nathan Benderson Park, 5851 Nathan Benderson Circle, Sarasota, FL 34235**

**FOOD, BEVERAGE, & MERCHANDISE VENDORS**

**Please note – vendor application will not be accepted without the following:**

- 1. Application completed in full, signature required (pages 2-3)**
- 2. Signed copy of booth regulations (pages 4-5)**
- 3. Waiver of liability signed by all booth staff members (page 5)**
- 4. Payment in FULL due by September 1st.**
- 5. Insurance certificate listing New World Celts, Inc., owner of Sarasota Celtic Music Festival, Nathan Benderson Park/SANCA, and Sarasota County as Additionally Insured.**

**MAIL COMPLETE DOCUMENTS TO**  
Francis Shea, Festival Operations  
**New World Celts Inc.**  
PO Box 21794, Sarasota, FL 34276

**KEEP A COPY FOR YOUR FILES**

# 3rd Annual Sarasota Celtic Music Festival

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## APPLICATION

### Please reserve my Vendor Space:

- |   |   |
|---|---|
| <input type="checkbox"/> Single (10' x 10') \$200         | <input type="checkbox"/> Non-Profit Organizations (10' x 10') No Charge |
| <input type="checkbox"/> Double (10' x 20") \$350         | <input type="checkbox"/> Roaming Vendor \$95                            |
| <input type="checkbox"/> Additional 10' x 10' space \$100 |   |

Water and Electricity are available on an extremely limited basis at an additional charge. Generators are encouraged.

### Please include Vehicle Plate #, COLOR of Vehicle for Parking Permit(s).

Vehicle 1. \_\_\_\_\_ Plate # \_\_\_\_\_ Color \_\_\_\_\_

Vehicle 2. \_\_\_\_\_ Plate # \_\_\_\_\_ Color \_\_\_\_\_

- Size of Trailer for adjacent parking needs. \_\_\_\_\_

Vendor Name \_\_\_\_\_

Primary Contact \_\_\_\_\_ Cell # \_\_\_\_\_

Secondary Contact \_\_\_\_\_ Cell # \_\_\_\_\_

Business Address \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Description of Merchandise:  
\_\_\_\_\_  
\_\_\_\_\_

ALL APPLICATIONS ARE FOR ONE DAY PARTICIPATION. NO CANCELLATIONS OR REFUNDS ACCEPTED.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_ Check or Money Order # \_\_\_\_\_

Please mail the completed **application with check** payable to **New World Celts Sarasota Inc.:**

Francis Shea, Festival Operations  
**New World Celts Inc.**  
PO Box 21794, Sarasota, FL 34276

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<b>NON-FOOD VENDOR MERCHANDISE</b>	
Please submit a full description of all items you intend to sell, including prices of items. (Attach additional sheet if necessary.)	
<b>DESCRIPTION OF ITEMS</b>	<b>SALE PRICE</b>
	\$
	\$
	\$
	\$
	\$
	\$
	\$

<b>FOOD VENDOR MERCHANDISE</b>	
Please submit a full description of all menu items you intend to sell, including prices of items. (Attach additional sheet if necessary.)	
<b>DESCRIPTION OF MENU ITEMS</b>	<b>SALE PRICE</b>
	\$
	\$
	\$
	\$
	\$
	\$
	\$

N.B. Please fill out your menu choices on your application. We will do our best to give selected vendors their first choice but cannot guarantee they will receive it. Once your menu is approved, you cannot add or substitute any items without prior approval from the FESTIVAL

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This Agreement, by and between NEW WORLD CELTS, INC. – Sarasota Chapter., a Florida 501(c) 3 Non-Profit Corporation, producer of the 2018 Sarasota Celtic Music Festival (hereinafter referred to as the "FESTIVAL") and the VENDOR who has signed this Agreement below (hereinafter referred to as "VENDOR"), is made for the purpose of FESTIVAL providing space to VENDOR for VENDOR's sale of food & beverage during the proscribed FESTIVAL dates. VENDOR agrees to perform in accordance with the terms of this Agreement. This Agreement is effective as of the date of execution.

## VENDOR REGULATIONS

1. We request that all merchant items on sale be primarily Celtic in nature unless otherwise approved. We reserve the right to request that certain items be removed from display and sale if they are not appropriate for the festival.
2. VENDORS are expected to be open for business day at the time the FESTIVAL opens and remain open during all hours of the Festival: Saturday, October 21, 2017 from 10:00 AM – 8:00 PM. Booth must be staffed at all times.
3. Set up must be completed no later than 9:30 AM on Saturday. VENDORS will have pre-FESTIVAL access during the following days/times for set up: Friday, October 26<sup>th</sup>, 12:00 pm - 4:00pm, and Saturday, October 27<sup>th</sup>, 8:00 – 9:30 am.
4. Removal must be completed no later than 12:00 pm Sunday. VENDORS will have access during the following days/times for teardown: Saturday after 8:00 PM - 10:00 PM, and Sunday, 7:00 AM to Noon.

### Security

1. All VENDORS assume responsibility for the safety of their merchandise and displays against loss or damage by fire, theft, accident or any other destructive cause while on the grounds of Nathan Benderson Park.
2. There will be security at the park during FESTIVAL hours; and overnight beginning at 7:00 PM until 8:00 AM; however, the FESTIVAL is NOT responsible for any items and/or products left unattended or unsecured.

### Utility Connection

Water and Electric are available in limited areas and spaces at Nathan Benderson Park. The Festival will do everything possible to ensure your needs are met. In cases where a generator is required, you will be notified well in advance.

1. VENDORS shall be permitted to use only electrical service of the nature and amount approved by the FESTIVAL. No electrical contractor or persons other than those designated by the FESTIVAL shall be permitted to install or make changes to electrical facilities at the event.
2. All VENDORS are required to supply their own three-prong UL approved electrical extension cords. Two-wire electrical cords used in homes are not acceptable.
3. VENDORS who use any process requiring 30-amp outlets including those doing heat stamping or heat processing may be required to pay an additional charge for electricity.

**Products & Displays**

1. VENDORS may use display racks or self-supporting boards within 6' in front of their assigned area. Nothing is to extend in aisles or walkways beyond the sides or rear of designated tent area. Extra merchandise, cartons and containers must be stored underneath the exhibitor's tables.
2. All tables will be covered with vinyl or cloth table covering to the floor in order to maintain a uniform appearance. Creatively exhibited tents are encouraged to blend with the FESTIVAL atmosphere.
3. VENDORS will accept space locations as assigned. Merchants with similar products will be given spacing as far apart as possible.
4. FESTIVAL staff has the right to ask for music in a Vendor area to be turned down or cease any activity that interferes or disrupts the FESTIVAL
5. All trash is to be placed in trash receptacles and VENDOR area is to be left clear of any refuse.

**Conduct**

1. The FESTIVAL reserves the right to request removal of items including pictures, posters, billboards, merchandise and other items used, worn or sold by Vendor and/or its employees, staff volunteer, contractor or agent if, in the FESTIVAL's sole discretion, if the material is not appropriate and/or conducive to the family atmosphere of the FESTIVAL.

**Other Guidelines**

1. The FESTIVAL, in its sole discretion or under the advisement of local law enforcement, may suspend operations or order an evacuation in the event of a weather-related situation or other situation that may expose any guest, employee, or volunteer to any property damage, bodily injury, death or civil strife of any kind. No refunds or reimbursement of any kind will be made in such a case.
2. The VENDOR will not provide a refund, nor will it be responsible for loss of revenue, due to a suspension in operations, cancellation, closure of the FESTIVAL or cancellation by the VENDOR.
3. All VENDORS must provide a certificate of insurance (COI) prior to FESTIVAL. It shall clearly name the **New World Celts, Inc.**, purveyor of Sarasota Celtic Music Festival, **Suncoast Aquatic Nature Center Associates, Inc. (SANCA)** , and **Sarasota County Government** named as **ADDITIONALLY INSURED**. Please reference ADDENDUM for further requirements.
4. Any violation of the above regulations may result in removal from the FESTIVAL.
5. Each VENDOR organization will be provided with two vendor badges for access to the FESTIVAL. All Vendors will be required to present these as credentials in order to enter the festival. **Any individual without these credentials will be charged full price admission.** Requests for additional vendor badges must be made in advance. Send your request to Francis Shea, Festival Operations at [nwc.sarasota@gmail.com](mailto:nwc.sarasota@gmail.com)
6. **Nathan Benderson Park** charges FESTIVAL Patrons a \$5 per car parking fee. Free Vendor Parking Passes will be issued based on the information you post on your application. VENDOR vehicles will be allowed on premises if necessary, and must be removed to VENDOR Parking Area before FESTIVAL opens

**I HAVE READ THESE VENDOR REGULATIONS AND ITS CONTENTS, AND HOW IT APPLIES TO ME:**

**Authorized Signature** \_\_\_\_\_ *date*

**Print Name/Title** \_\_\_\_\_

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## RELEASE AND WAIVER OF LIABILITY

I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors, administrator, and/or assigns, waive or release any and all rights and claims for damages I may have against New World Celts Inc., Sarasota Celtic Music Festival Nathan Benderson Park, SANCA, Sarasota County Government, and any other sponsors, directors, employees or volunteers of the same (hereinafter the SPONSORS), for any and all injuries suffered to me in this event, or during any transit to/from this event. Furthermore, I hereby agree to hold harmless the sponsors, from any claims of third parties arising out of my participation in this event or during my transit to/from this event.

**I HAVE READ THIS WAIVER OF LIABILITY AND UNDERSTAND ITS CONTENTS, AND HOW IT APPLIES TO ME:**

Authorized Signature \_\_\_\_\_ *date*

Print Name/Title \_\_\_\_\_

Signature \_\_\_\_\_ *date*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ *date*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ *date*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ *date*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ *date*

Print Name \_\_\_\_\_

**Please have all employees anticipated to be working the Festival sign this form.**

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## ORDERING TENTS-TABLES-CHAIRS ADDEMDUM

### Nathan Benderson Park (SANCA)

The **Suncoast Aquatic Nature Center Associates, Inc.** (SANCA), is a not-for-profit 501(c) 3 business created to manage Nathan Benderson Park, a community/public asset and world class, multi-use sports venue. SANCA's primary purpose is to develop and promote Nathan Benderson Park as a world class event center, team training site and Sarasota County Park.

SANCA mandates that any tent larger than two combined 10x10 EZ set up tents must meet specific safety standards regarding fire and wind load. For the safety of patrons, all tents must be tie anchored to the ground. Tents not meeting safety requirements will be asked to be removed. **Unless otherwise approved**, tents larger than 10'x10' are required to be rented through SANCA and installed by the SANCA approved tent contractor.

**Please use the link below to order tents, and additional tables and folding chairs.**

Tent rental link below:

<https://app.smartsheet.com/b/form?EQBCT=fe8462c97dec445485779292e65770fe>

Any questions about these requirements should be directed to [nwc.sarasota@gmail.com](mailto:nwc.sarasota@gmail.com)

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## INSURANCE ADDENDUM

**For those applicable Contracts/Agreements where insurance coverage is required, the Certificate of Insurance should include the following:**

1. Specific date(s) of the event must be stated clearly on the certificate, if blanket coverage is not already in effect.
2. Type of Insurance Required: General Liability and Occurrence should be checked
3. Each Occurrence = \$1,000,000 or more
4. Damage to Rented Premises (Each Occurrence) = \$50,000
5. Personal & Adv Injury = \$250,000 or more
6. General Aggregate = \$2,000,000 is required

**In the “Description of Operations/Special Provisions” section, include:**

- New World Celts, Inc., Sarasota Celtic Music Festival, Sarasota County Government, Nathan Benderson Park, SANCA are named as an additional insured, as their interests may appear on Commercial General Liability.

**In the “Certificate Holder” section:**

**New World Celts, Inc.**

PO Box 21794  
Sarasota, FL 34276

AND

**Sarasota County Government**

Attn: Risk Management  
1660 Ringling Blvd., 3rd floor  
Sarasota, FL 34236

AND

**Suncoast Aquatic Nature Center Associates, Inc.**

5851 Nathan Benderson Circle  
Sarasota, FL 34235

Insurance Certificates must be turned in with the Vendor Application.